

# Bonham Quilt Hop

Friday, July 27, 2018 9:00 – 4:30 pm

Saturday, July 28, 2018 9:00 – 4:00 pm

Bonham Civic Center, 1100 W. 5<sup>th</sup> Street, Bonham, Texas 75418

## Vendor Application

Vendor Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone or Cell: \_\_\_\_\_

E-mail: \_\_\_\_\_

Please briefly describe products and/or services that will be offered and provide a picture of your items or booth. The committee reserves the right to refuse any vendor deemed inappropriate. All items for sale must be related to quilting, textile work or hand made crafts.

## Applicant Signature:

By my signature, I do release Quilt Hop, City of Bonham employees and representative from all damages, injuries and loss of property that may occur at this event.

## Vendor set-up:

- Thursday, July 26th - 1: 00 pm-6:30 pm
- Show will not close for lunch Friday or Saturday, bring a lunch or have someone bring you lunch. A food truck will be available both days.

## Fees:

- \$15.00 for 5' x 10' half space (Limited) \_\_\_\_\_
- \$25.00 for 10' x 10' single vendor space \_\_\_\_\_
- \$40.00 for 20' x 10' double vendor space \_\_\_\_\_
- Charitable Organization's Opportunity Quilts \_\_\_\_\_

## Do you need any of the following?

- Electric (110) Yes # \_\_\_\_\_ No \_\_\_\_\_
- Tables 8' Yes # \_\_\_\_\_ No \_\_\_\_\_
- Folding Chairs Yes # \_\_\_\_\_ No \_\_\_\_\_

**\*Vendors are asked to donate a door prize of at least \$ 20.00 retail value and it should be turned in by Thursday, July 26**

**\*Note: No extra charge for electric but we must know. (If you need to use electricity, you will need to bring a power surge protected extension cord.)**

Would you like to perform a demonstration? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please provide information on the type of demonstration, what support is needed, and an estimated amount of time needed for the demonstration.

## For further information, contact:

- Bonham Visitor Information Center, 903/583-9830
- Email: [info@visitbonham.com](mailto:info@visitbonham.com) or online: [www.visitbonham.com](http://www.visitbonham.com)

## Return completed application and fee to:

Bonham Visitor Information Center

**327 N Main Street**

Bonham, TX 75418

Checks should be made out to the City of Bonham

**Please return your vendor application as soon as possible to reserve your vendor spot**

**All vendor applications must be received and paid by Monday, July 2, 2018.**

# Bonham Quilt Hop Rules & Regulations

## Event Info:

9:00 to 4:30 pm, Friday, July 27, 2017

9:00 to 4:00 pm Saturday, July 28, 2017

Vendor area will be located in the Bonham Civic Center, 1100 W. 5<sup>th</sup> Street. Maps can be provided on request.

## Set-up/Tear-Down Procedures

1. Vendors may set up Thursday, July 26<sup>th</sup>
2. All set-up
3. Exhibitors may unload trucks/trailers on the north side of building. Setting up on Thursday, you may drive in the building from the north side. All vendors are to be mindful of other vendors and move out of building soon as possible. Exhibitors using only dollies may enter on the east side of the building. Vendors are responsible for carrying their own merchandise into and out of the building. Once you have unloaded, please move vehicles to the designated vendor parking area.
4. Booth may **NOT** be dismantled prior to the end of the show.
5. Dismantling of your booth **MUST** be completed by 6:00 pm., Saturday July 28. **NO EXCEPTIONS PLEASE**

## Booths and Displays

1. There is no smoking in the building at any time.
2. We plan to have a food truck available for breakfast & lunch Friday and Saturday. You will need to make plans for lunch. The exhibit will not close at noon for a lunch break.
3. Vendors are to keep their booth space clean and cleared of trash and boxes.
4. Booth size is 10' x 10'. All merchandise and displays **MUST** be contained within the booth area.
5. Electricity, tables and chairs are available if needed. These requests should be made on the vendor application form. Any requests not made on the form can not be guaranteed to be fulfilled.
6. All vendors requesting electricity will need to bring surge protection extension cords.
7. Booth space will be assigned by the Quilt Hop Committee. However, we will take into considerations any requests whenever possible. Applications and payments received first will receive priority.
8. No food items may be sold from your booth. All items for sale **MUST** be related to quilting or textile Interest.
9. No decals, stickers, or permanent type tape of any kind may be placed on windows, walls, or doors.
10. The burning of candles or incense is not permitted.